DAIMLER

Supplier Support New Procurement System proQ

Here you can find support!

 The Supplier Support will answer any questions and concerns regarding our new procurement system proQ in the Daimler Supplier Portal. You can reach the support via phone at +49711 17 95120 or +800711 70372 or via the e-mail address <u>Support.Supplier-Portal@Daimler.com</u> from Monday to Sunday between 6:00 am and 10:00 pm (CET).

You also can find the phone numbers as well as the e-mail address in the footer of the Daimler Supplier Portal via Services > Support.



2. Furthermore, you have access to our live-trainingtool WhatFix. WhatFix offers active and direct learning in the new procurement system proQ. The live-trainingtool WhatFix is available in the applications proCure with eDocs and proSource and guides users step-by-step through the system. You can find two orange icons directly in proQ: The Task List at the bottom left and the Self Help at the bottom right.

The WhatFix Task List offers an overview over all relevant flows. Flows are interactive step-by-step instructions, which are leading users directly through the system and show how to create/edit documents or execute app-specific tasks.

The Self Help contains various useful information like contact details of the support and important links and answers of frequently asked questions

