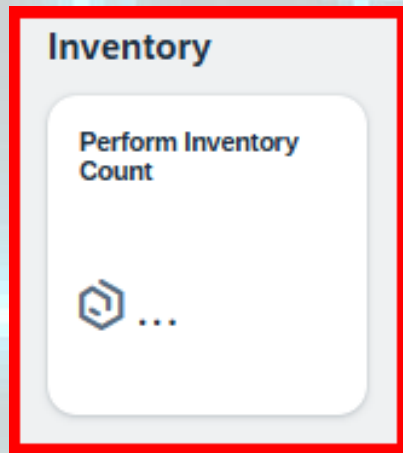# Perform Inventory Count

To record and submit the inventory, open the "Perform Inventory Count" app.

Perform Inventory Count

Actively running inventories are visible under **Ongoing**.

Under **Closed**, you can view completed or retrospective inventories.

Under **Planned**, you can see the inventories that have already been scheduled but have not yet started.

Daimler Truck

Perform Inventory Count

The **Closing Date** field is automatically filled in by the system and must be reset or left empty so that the inventory entries to be recorded are displayed.

By setting filter criteria, only relevant data records are displayed, enabling a targeted search.

After adjusting the filter criteria, click **Go** to begin the search.

Daimler Truck

Perform Inventory Count

Material Code	Location Partner	Exchange Partner	Counting Status	Accept Accoun...	Physical Quant...	Standard Price		Enable Earl...	Confirm	Comments
T5	DT LT-Management ...		In Progress	No		0.00	EUR			
T5	DT LT-Management ...		In Progress	No		0.00	EUR			
T5	DT LT-Management ...		In Progress	No		0.00	EUR			
T5	DT LT-Management ...		In Progress	No		0.00	EUR			
T5	DT LT-Management ...		In Progress	No		0.00	EUR			
T5	DT LT-Management ...		In Progress	No		0.00	EUR			

Once the inventories you need to record are listed, you can click *Edit* to enter your figures.

Daimler Truck

In the **Accept Account Balance** column, you can alternatively confirm the book inventory for VDA small load carriers as of December 31 instead of performing a physical count.

Consequently, book inventories for VDA small load carriers may also be less than zero.

Enter the values of your physical stock in the fields of the **Physical Quantity** column.

Reports of negative inventory levels are not accepted, the smallest possible collection quantity is ZERO.

Date Delimitation of Incoming and Outgoing Postings

LT Incoming at Daimler Truck AG

Transactions (goods receipts, corrections) with a document date from the previous year will be included in the book inventory as of December 31 until inventory processing (early February). Load carriers that are in transit on the key date are therefore not to be considered in the inventory report.

Posting Date = Document Date (Delivery Note Date) = Cut-off Date

LT Outgoing from Daimler Truck AG

Load-carrier-related transactions with a posting date from the previous year must be included in the inventory report, regardless of the physical receipt by the supplier. These increase the actual count and determine the book inventory as of December 31. Load carriers with a posting date in the new year are not relevant for inventory purposes.

Posting Date = Document Date (Delivery Note Date) + Transport Time

Daimler Truck

Perform Inventory Count

Enter the values of your physical stock in the fields of the *Physical Quantity* column.

Daimler Truck