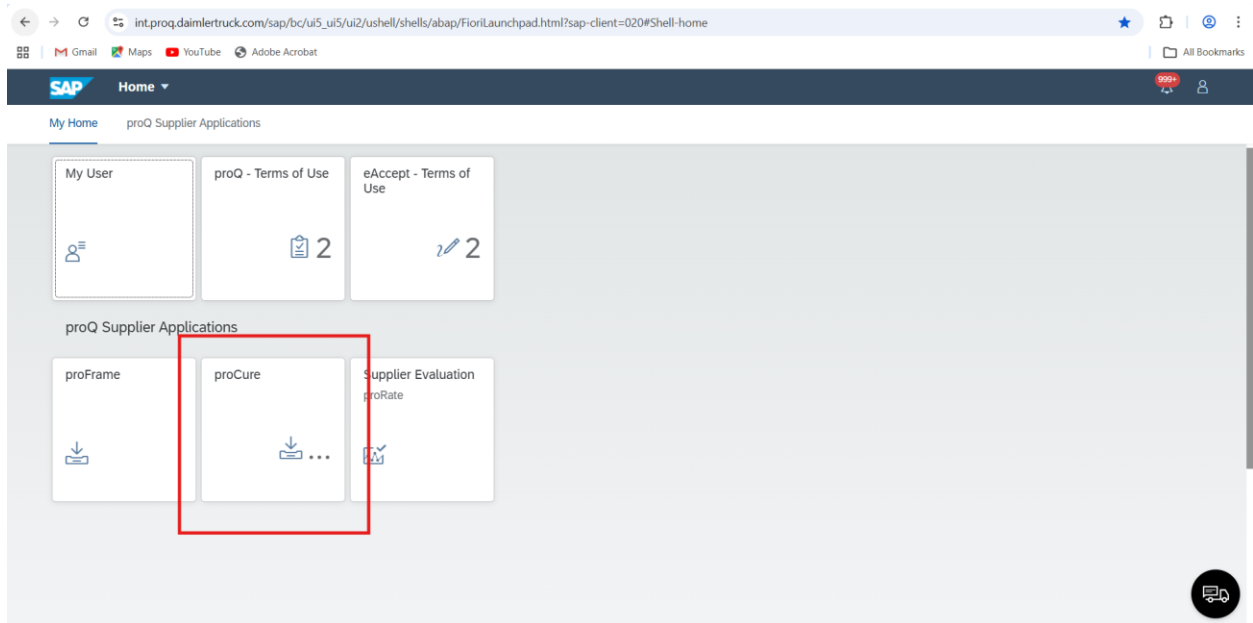
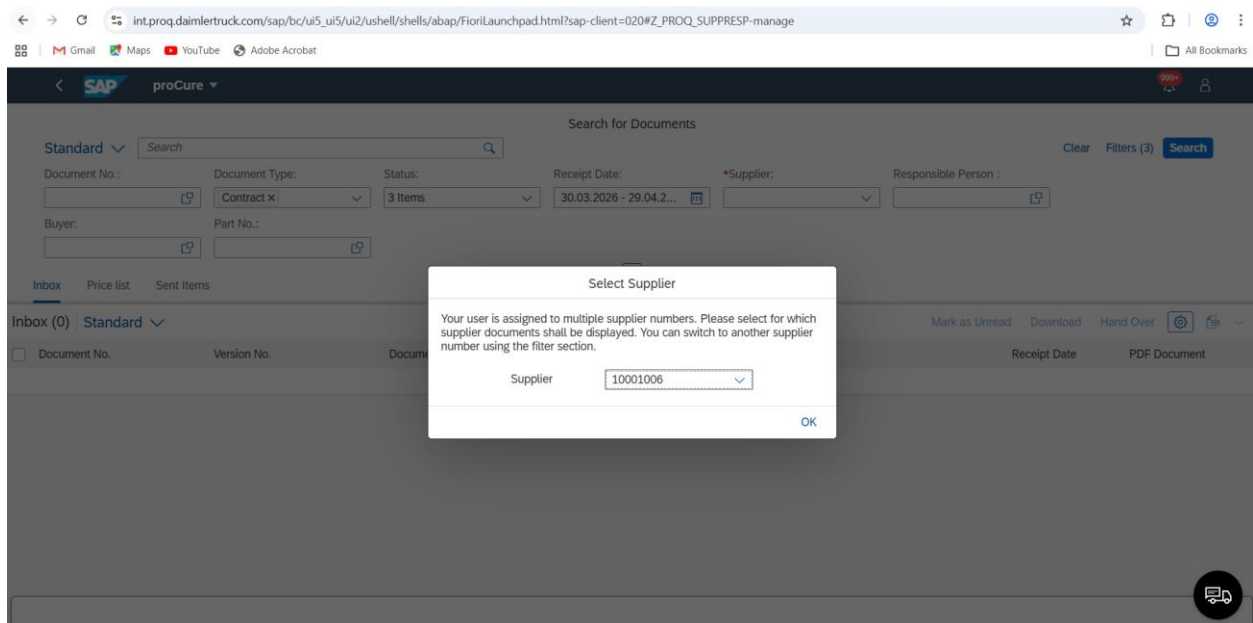


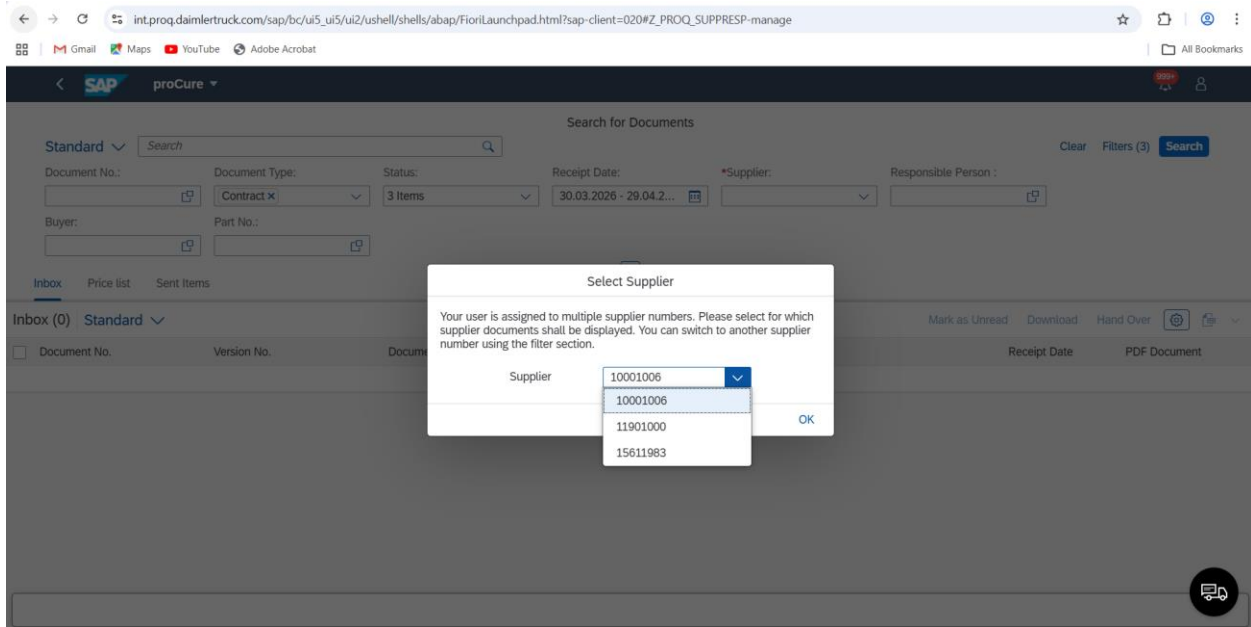
How to Confirm/Reject a Purchase Contract

Step 1: Open proCure application

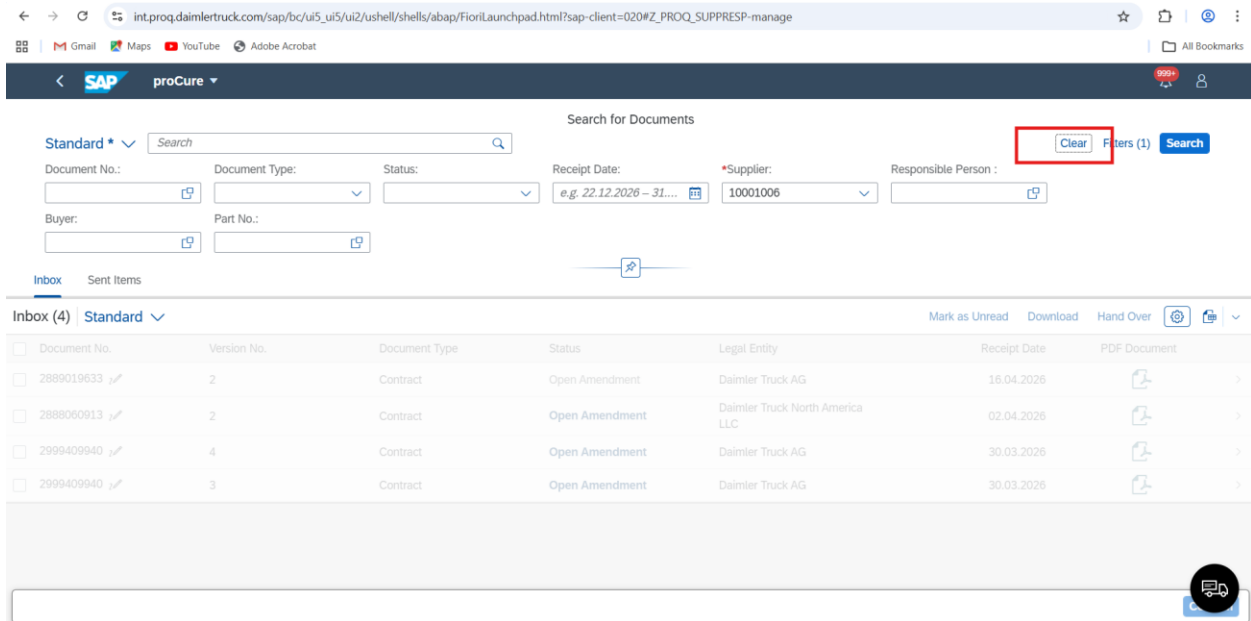


Step 2: Select the supplier from dropdown for which you want to view the document





Step 3: Clear all the filters



Step 4: Search with the document number

Search for Documents

Standard * v Search

Document No.: Document Type: Status: Receipt Date: *Supplier: Responsible Person :

Buyer: Part No.:

Inbox Sent Items

Inbox (1) Standard v Mark as Unread Download Hand Over

Document No.	Version No.	Document Type	Status	Legal Entity	Receipt Date	PDF Document
<input type="checkbox"/> 2888060172 ✓	1	Contract	Open	Daimler Truck AG	10.02.2026	

Step 5 (a): You can select the document on page 1 and click on “Confirm” to confirm the document

Search for Documents

Standard * v Search

Document No.: Document Type: Status: Receipt Date: *Supplier: Responsible Person :

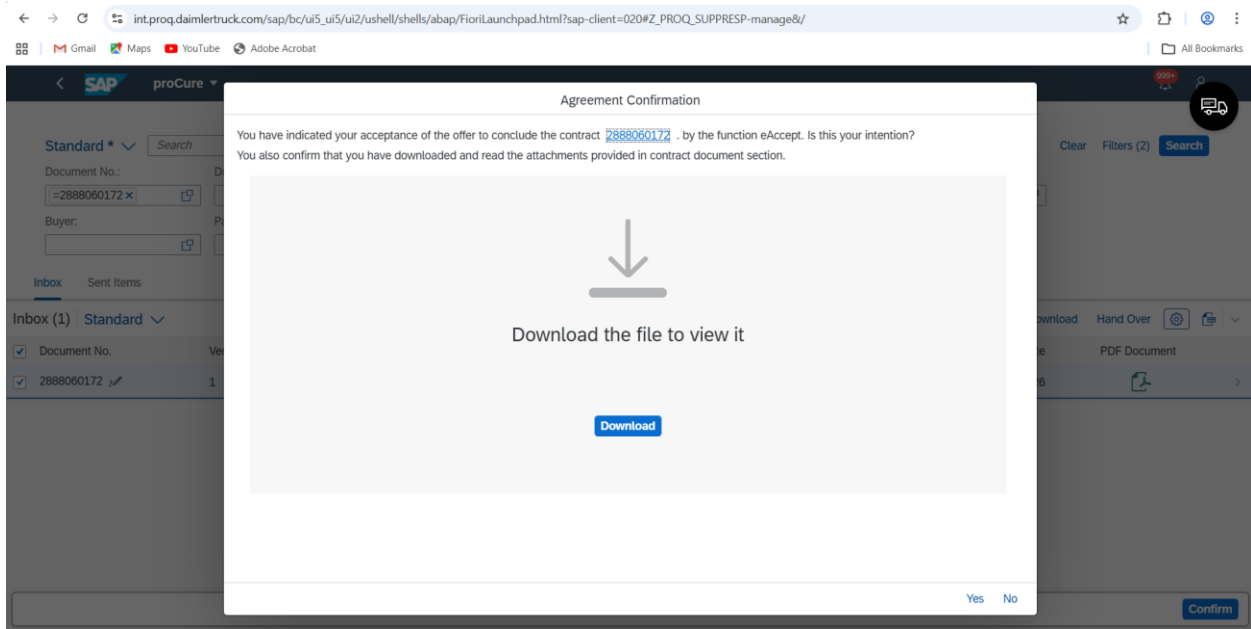
Buyer: Part No.:

Inbox Sent Items

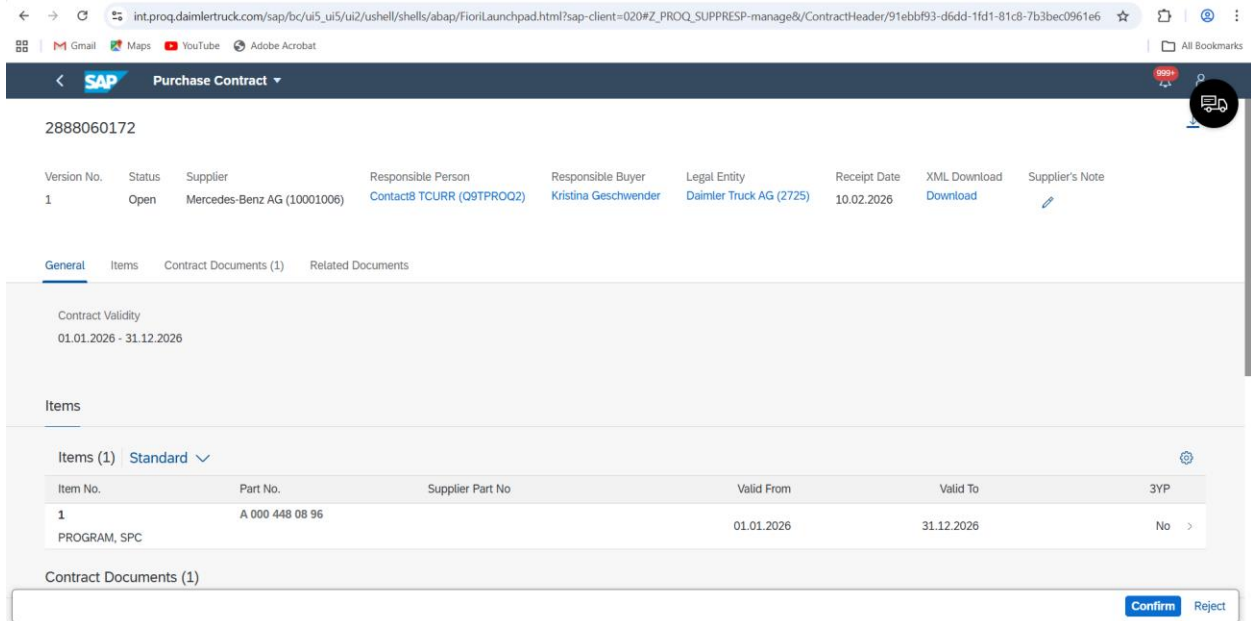
Inbox (1) Standard v Mark as Unread Download Hand Over

Document No.	Version No.	Document Type	Status	Legal Entity	Receipt Date	PDF Document
<input checked="" type="checkbox"/> 2888060172 ✓	1	Contract	Open	Daimler Truck AG	10.02.2026	

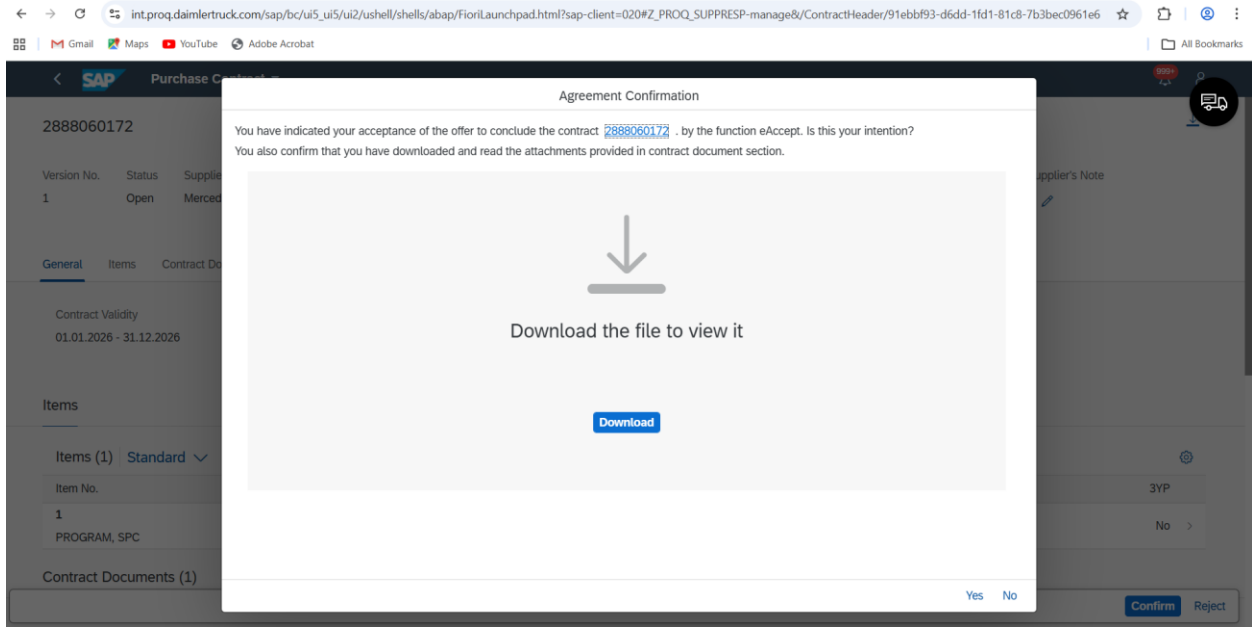
Step 6(a): Click on “Yes” to confirm the document



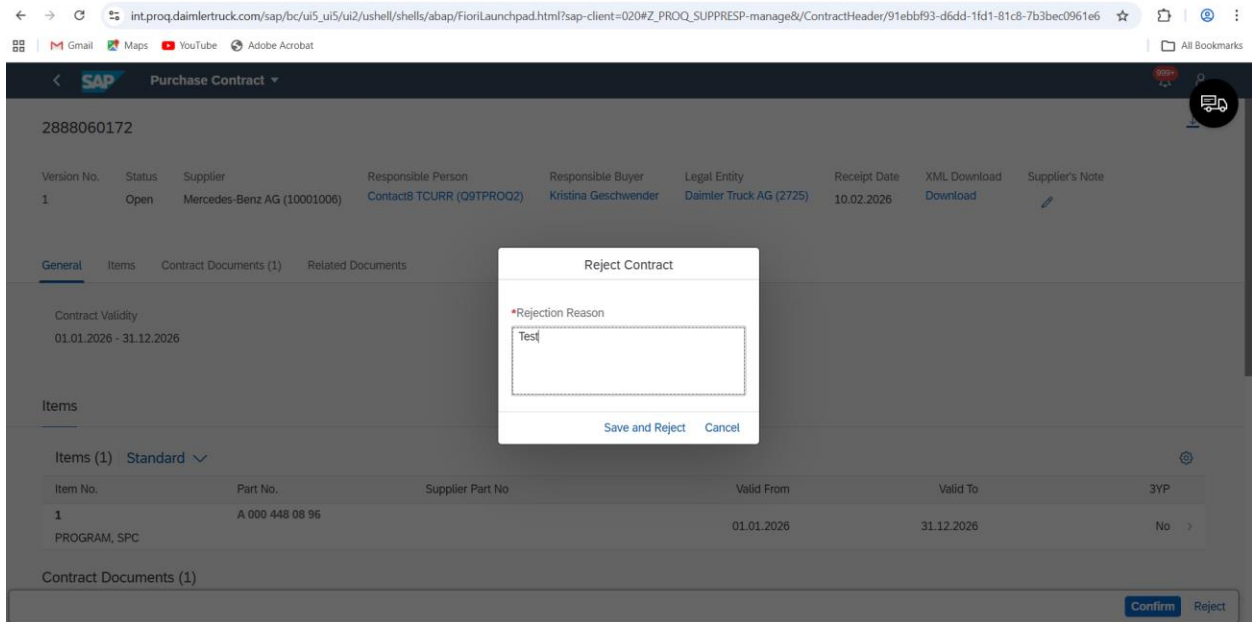
Step 5(b): Click on the document to go to page 2



Step 6(b): Click on the "Confirm" button and then yes to confirm the document



Step 7: To reject the document, click on reject and then enter the reason on the next screen



Step 8: Click on "Save and Reject" to reject the document

Step 9: To download the excel for the Purchase Contract click on the download option in the second page

int.proq.daimlertruck.com/sap/bc/ui5/ui2/ushell/shells/abap/FioriLaunchpad.html?sap-client=020#Z_PROQ_SUPPRESP-manage&/ContractHeader/91ebbf93-d6dd-1fd1-81c8-7b3bec...

SAP Purchase Contract

2888060172

Version No. 1 Status Open Supplier Mercedes-Benz AG (10001006) Responsible Person Contact8 TCURR (O9TPROQ2) Responsible Buyer Kristina Geschwender Legal Entity Daimler Truck AG (2725) Receipt Date 10.02.2026 XML Download Download Supplier's Note

Contract Validity: 01.01.2026 - 31.12.2026

Items

Items (1) Standard

Item No.	Part No.	Supplier Part No.	Valid From	Valid To	3YP
1	A 000 448 08 96		01.01.2026	31.12.2026	No

Contract Documents (1)

Confirm

Step 10: To download the PDF for the Purchase Contract, click on the pdf icon on the first page or you can download the PDF from the second page by clicking on the pdf attachment

int.proq.daimlertruck.com/sap/bc/ui5/ui2/ushell/shells/abap/FioriLaunchpad.html?sap-client=020#Z_PROQ_SUPPRESP-manage&/

SAP proCure

Search for Documents

Standard * Search

Document No.: 2888060172 Document Type: Receipt Date: e.g. 22.12.2026 - 31... Supplier: 10001006 Responsible Person:

Inbox Sent Items

Inbox (1) Standard

Document No.	Version No.	Document Type	Status	Legal Entity	Receipt Date	PDF Document
2888060172	1	Contract	Open	Daimler Truck AG	10.02.2026	

2888060172

Version No.	Status	Supplier	Responsible Person	Responsible Buyer	Legal Entity	Receipt Date	XML Download	Supplier's Note
1	Open	Mercedes-Benz AG (10001006)	Contact8 TCURR (Q9TPROQ2)	Kristina Geschwender	Daimler Truck AG (2725)	10.02.2026	Download	

General **Items** Contract Documents (1) Related Documents

PROGRAM, SPC

Contract Documents (1)

CTR_2888060172_20260210_054619.pdf
Uploaded By: Jagadeesh Jinka - Uploaded On: 10.02.2026 - Last Changed On: 10.02.2026 - File Size: 44,7 KB

Related Documents

> proCure Documents

[Confirm](#)