Packaging Guideline GPC Halberstadt

Standard packaging and Overpack for parts supplier Mercedes-Benz Trucks Original-parts and accessories

Changes

All CSP 16.04.2025

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1 Purpose

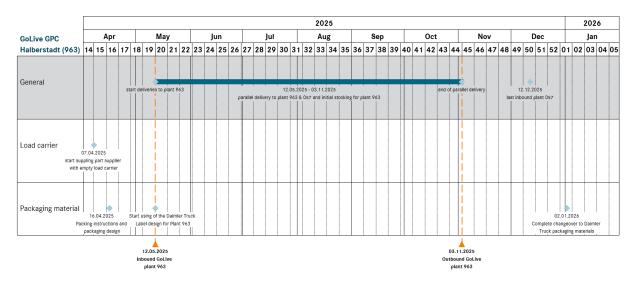
This packaging guideline is intended to provide an initial overview. The guideline only covers the most essential Daimler Truck AG packaging requirements. It does not replace the packaging and labeling regulations.

More comprehensive information is provided in the Daimler Truck AG packaging and labeling regulations at the following address:

Home | Daimler Truck Supplier Portal

under "Collaboration" → "After-Sales" → "Packaging Planning"

2 Timeline



Until the end of 2025, the Global Logistics Center Germersheim will continue to supply all customers with Mercedes-Benz Trucks spare parts. To ensure this supply and simultaneously prepare the Global Parts Center Halberstadt for the GoLive (Initial Stocking), there will be parallel deliveries by our suppliers of Mercedes-Benz Trucks spare parts to Germersheim and Halberstadt from May to December 2025.

For deliveries to Germersheim, the previously applied packaging regulations, designs, and the packaging guideline of Mercedes-Benz AG will continue to apply.

For deliveries to the Global Parts Center in Halberstadt, the new packaging regulations, designs, and this packaging guideline of Daimler Truck AG will apply immediately for all topics related to load carriers. Regarding individual part packaging with design (printed cartons, labels, etc.), suppliers will be granted a transition period until January 1, 2026. From January 1, 2026, the packaging regulations, designs, and this packaging guideline of Daimler Truck AG must be followed.

3 Responsibility

For questions regarding delivery, packaging, and labeling, please contact the packaging planning representatives listed in the following table.

Overview Packaging Planner

Name:	Phone:	E-Mail:
Saskia Palm	+49 151 61276559	saskia.palm@daimlertruck.com
David Kaufhold	+49 160 91485543	david.kaufhold@daimlertruck.com
Sven Heger	+49 151 70211294	sven.sh.heger@daimlertruck.com
Stefan Sosnowski	+49 175 4106784	stefan.sosnowski@daimlertruck.com
Philipp Preiß	-	philipp.preiss@daimlertruck.com
Kristin Schröder	-	kristin.schroeder@daimlertruck.com

4 Accessories

In general, the packaging and labeling regulations of Daimler Truck AG apply. Exceptions:

- Approval of the print image (collection goods) is given by the responsible product manager.
- Contrary to section 5.1, no unpackaged delivery.

5 New Parts/Ramp-down & EOP Parts

5.1 Unpacked Deliveries

New part ramp-ups and new suppliers

For an unpackaged delivery of series-identical and pure spare parts in a universal load carrier or disposable shipping packaging, a quality-protected delivery must be ensured. The used load carrier and its optimal filling quantity must be reported to the responsible packaging planner or the packaging planning email address (Verpackungsplanung GPC@daimlertruck.com) three months before SOP. Any delay will postpone the launch.

If quality-protected delivery in the universal load carrier or disposable shipping packaging is not possible because it can only be ensured in a special load carrier or special packaging, an appropriate delivery condition must be agreed upon with the responsible packaging planner.

Series Phase-Outs

The packaging condition will be maintained if it is the same supplier. For increased call-off quantities within the scope of interim/final stocking, individual packaging may need to be defined. Please direct any inquiries to the responsible planner.

5.2 Packed Deliveries

New part ramp-ups and new suppliers

If quality-protected delivery in the universal load carrier or disposable shipping packaging is not possible, a spare-part-appropriate packaging must be agreed upon with the responsible packaging planner. For critical volumes, proof of a drop test according to DIN EN 22 206 must be provided.

For supplier individual packaging, the individual part must be individually accessible from below for ergonomic reasons from 30kg. If there is a deviation from this, mandatory consultation with the responsible planner is necessary.

In general, we assume the stackability of handling units to be threefold static (marking: 1+3). If there is a deviation from this, mandatory consultation with the responsible planner is necessary.

To ensure optimal utilization during transport, we fundamentally assume that individually packaged parts or handling units are designed for dynamic stacking according to their original size.

5.3 Load Carrier - Data Sheet

To determine the delivery container, the documentation of the load carrier and the optimal filling quantity is carried out in the "Carry" system.

The supplier is required to register at the following address:

Home | Daimler Truck Supplier Portal

To select the appropriate load carrier specifications, access the "Carry" system.

The supplier is obliged to enter a current contact person for spare parts supply and update it in case of changes.

User management is also carried out independently by the supplier. To check the corresponding packaging plans, the user role "Packaging Planner" must be approved by the supplier's Carry administrator.

The supplier independently checks their open ToDo and informs the responsible packaging planner in case of changes or missing data.

6 Basic Information

6.1 General

Please note that the Daimler Truck design, the star, the Daimler Truck lettering, and the TruckParts brand with their respective logos are legally protected trademarks. Packaging materials bearing these trademarks may only be used for original parts.

In principle, the single packaging concept applies due to our logistics structure. The single packaging must be labeled with the corresponding brand logo label. If a multi-piece packaging is agreed upon, it must also be labeled with the corresponding brand logo label. It is important to ensure that the packaging is chosen to guarantee the protection of the parts, as well as proper storage and shipping. Detailed information on labeling and packaging of the parts can be obtained from the responsible packaging planner.

6.2 Labeling of Shipping Units / Load Carriers according to VDA 4902

For delivery, it is required that all packages and load carriers are provided with a fully completed goods tag with a barcode according to VDA 4902 (Version 4).

IMPORTANT! The part number must be stored in the barcode WITHOUT SPACES – as in all DV interfaces.

For goods tags, paper, cardboard, or marked PE film must be used. Regarding paper quality, the specifications in VDA 4902/4 must be strictly observed. Goods tags must not be glued – especially in the VDA-KLT system! If designated holders are not used, easily removable adhesive dots must be used without leaving residues. It is important to ensure that the barcode is not covered by the adhesive dots. For safety reasons, wire hangers are not permitted.

6.3 Packaging

Due to the new packaging law and our responsibility towards the environment, we hereby point out the principles of our sustainable packaging planning. Unnecessary packaging waste must be avoided. The packaging and materials used must be recyclable and chosen to be homogeneous, and non-separable material combinations must be avoided. We strive to make packaging environmentally friendly by using recycled materials and renewable raw materials. Furthermore, the packaging materials must be labeled according to Table 1 (see appendix).

Preferably, cartons made of corrugated or solid board of the Fefco construction types should be used. A secure closure of the packaging must be ensured throughout the entire transport and storage period. The agreed packaging, such as the size of the packaging material, the packaging unit, and the prescribed delivery form (load carrier or transport means plus filling quantity), must be adhered to. Deviations must always be coordinated with the responsible packaging planner.

7 Packaging Design and Labeling

There are different requirements for packaging design depending on the brand. Various print and label designs are available, which can be used depending on the brand.

• Print II DT CI-Print

- Print III DT
- Print V neutral (corrugated cardboard in brown, solid cardboard in white)

If a spare part packaging in the Daimler Truck design is already done by the supplier, the packaging design and labeling must comply with the Daimler Truck specifications. The basis for using the Daimler Truck packaging design and the corresponding labels is the packaging authorization form (see appendix). Detailed information on the print design can be found in the packaging guide for standard packaging/outer packaging.

Detailed information on the print design can be found in the packaging guide for standard packaging/outer packaging.

7.1 Daimler Truck Original Parts

The packaging of Daimler Truck original parts is exclusively done in the specified and designed carton (white carton with full-surface print in the Daimler Truck design). Additionally, a Daimler Truck spare part label must be applied (see illustration in Chapter 7.3).

Required print templates can be requested directly via email from Daimler Truck Aftersales Packaging Planning using the packaging authorization form (see appendix) at verpackungsplanung_gpc@daimlertruck.com.

7.2 TruckParts

For the part assortments of the TruckParts brand, cartons without print layouts are to be used (Print V for corrugated and solid board). In principle, delivery is analogous to the original part on which the new TruckParts part is based. If the original part is delivered in Daimler Truck packaging, the Daimler Truck packaging must be adapted to the TruckParts packaging specifications (label and carton design). If an unpackaged/quality-protected delivery is made, it can be adapted.

Required print templates can be requested directly via email from Daimler Truck Aftersales Packaging Planning using the packaging authorization form (see appendix) at verpackungsplanung_gpc@daimlertruck.com.

7.3 Labeling

All parts must be labeled with the corresponding manufacturer addresses.

The labels can be obtained via the VAS2000 printing software. For all truck parts, the Division Code T=Truck is automatically assigned. From January 1, 2026, there will be new VASTruck printing software available on the Daimler Truck Supplier Portal. We will inform you as soon as it is available.

New parts that are not yet included in the parts database must be coordinated with the responsible packaging planner!

For Division T=Truck Daimler Truck AG, Fasanenweg 10, 70771 Leinfelden-E., DE



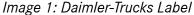




Image 2: TruckParts Label

To ensure uniform labeling of packaging units, the prescribed brand labels must be used. The quantity shown on the label must match the contents of the packaging, meaning each packaging level must be labeled. The software is designed for current Windows operating systems and is provided free of charge in the download section of our website. The data update occurs every 14 days. Please note that the part names specified in the data are binding and must not be changed. To ensure that part-specific information for creating labels is available for newly created part numbers, regular software updates must be performed. It is important that the country of manufacture is entered by the supplier if it has not yet been included in the software.

After initial registration, free download at:

Home | Daimler Truck Supplier Portal

under "Collaboration" → "After-Sales" → "Packaging Planning".

7.4 Daimler Truck- and TruckParts Label

The brand labels must be ordered at the following address:

Will be sent later

Contact:

Will be sent later

Order numbers for sheet labels:

Daimler Truck label for standard printers A4:

B498502003 (100 x 40 mm)

TruckParts label for standard printers A4:

B498502171 (100 x 40 mm)

7.5 Serialized Labeling

Due to the increasing number of product counterfeits, an additional serialized label will be applied to selected parts in the future, in addition to the prescribed brand label as described in 7.3.

The brand label will continue to be processed as a single label on sheet material. The serialized labels are on a roll and can be obtained through COT. The suppliers affected by this will be informed by supplier management.

A detailed process description can be requested from the respective responsible packaging planner.

Order numbers serialized labels:

Daimler Truck serialized label:

B498502011 (15 x 40 mm)

8 Packaging Materials

Suitable packaging materials that meet the respective brand requirements must be ordered from the agreed and specified packaging suppliers by Daimler Truck no later than January 1, 2026. Until then, the previous process remains valid. Authorized packaging manufacturers can be requested from the responsible packaging planner.

8.1 Ordering of Packaging Material

No packaging material (cartons, plastic bags, bubble wrap, etc.) can be obtained through packaging material disposition. We ask you to use your own packaging materials that meet our quality standards. Due to stricter recycling requirements, we ask you to use homogeneous materials (e.g., PE plastic bags) to ensure sortability during disposal on our part. For smaller quantities and selected assortments, a neutral packaging can be defined or selected from the supplier's range in consultation with the responsible packaging planner. Larger quantities can be obtained from our Daimler Truck AG approved packaging manufacturers.

8.2 Print Approval

Packaging materials circulated by the supplier in the Daimler Truck (Print II + III) or TruckParts design must be approved by Daimler Truck AG Packaging Planning before use. In this case, the supplier is required to submit a print plan or sample for approval. The color scheme, print, and possibly the part label with barcode and QR code will be checked. The specifications for creating such packaging (print and original label) and process description can be requested from the respective responsible packaging planner.

10

9 Corrosion Protection

Corrosion protection can prevent corrosion through the application of various methods. Depending on the application, this protection is suitable for the duration of transport, handling, and storage. At Daimler Truck AG in the Aftersales area, corrosion protection is generally ensured through the application of the VCI preservation method (volatile corrosion inhibitor). Since the effectiveness of VCI preservation is directly and significantly dependent on the preprocesses, these must be coordinated with the VCI preservation. The supplier is responsible for ensuring these processes and corrosion protection until the parts are taken over by Daimler Truck AG.

10 Wooden Packaging

All wooden packaging must comply with the IPPC ISPM 15 standard at all packaging levels. This applies to all parts of individual packaging and packaging such as wooden pallets, crates, and boxes used for transporting packaging units.

11 ESD Packaging

For ESD (Electrostatic Discharge) - sensitive parts for spare part components that are sensitive to electrostatic discharges (ESDS = Electrostatic Sensitive Devices), suitable packaging must be used. The packaging materials used must be made of electrostatically conductive/dissipative material. Individual cases should be coordinated with the responsible planner.

12 Hazardous Goods

The transport and packaging of hazardous goods are subject to special regulations. The legal basis for these regulations is the law on the transport of dangerous goods. The specific requirements make coordination with the responsible packaging planner essential.

13 Packaging Data Sheet

After the packaging coordination between Daimler Truck AG and the supplier, as well as the presentation of a packaging sample, the packaging specification is documented in a packaging data sheet. The supplier must provide all the information required to create the data sheet. It is important to ensure the completeness of the data (the corresponding packaging data sheet will be provided later). Changes to the type of packaging and delivery form generally require the approval of the responsible packaging planner.

14 Shipping Packaging/Load Carriers

14.1 General Information

Daimler Truck AG uses load carriers as reusable packaging with suppliers whenever possible. The basis for the use of load carriers is the Special Terms in the currently valid version. Supply with load carriers in the spare parts business does not happen automatically. The supplier is independently responsible for calling off the required load carriers.

Filling Degree of Universal Load Carriers

To ensure optimal control of material flow, mixed deliveries of spare parts are permissible. A maximum of 5 different part numbers are allowed in one universal load carrier. Attention must be paid to the unloading point. All parts on the pallet need to have the same unloading point when delivered. A clear visual separation in the load carrier must be made. Additionally, a clear identification must be entered on the VDA goods tag.

The complete data sheets of the current load carriers with detailed processing descriptions can be found in the supplier portal in Carry.

If a universal load carrier cannot be used, the use of wooden pallets is permissible. Preferably, Euro pallets (maximum dimensions $1200 \times 800 \times 1800$ mm, maximum weight 800 kg) or Daimler Truck AG pallets (maximum dimensions $1200 \times 1000 \times 1800$ mm, maximum weight 800 kg) should be used.

Items whose dimensions exceed the above-mentioned pallets must be delivered on disposable pallets. The items must not protrude. A form-fit must be ensured. Deviations from this must be coordinated with the responsible packaging planner GPC before delivery. All disposable packaging materials with solid wood components, such as disposable pallets, wooden covers, etc., must comply with the IPPC ISPM 15 standard and be appropriately labeled.

14.2 Daimler Truck Load Carriers

14.2.1 Color Scheme

With the separation of Mercedes-Benz AG and Daimler Truck AG, there is a change in the load carriers. The previously used load carriers (green) cannot be accepted at the Halberstadt plant as they belong to Mercedes-Benz AG. The Daimler Truck load carriers have been color-adjusted. There are two different variants. Firstly, the green load carriers have been marked with a yellow border (around the base), and secondly, load carriers in the color "light green" have been procured. Only these load carriers can be accepted in Halberstadt.



Image 3: Mercedes-Benz-LC

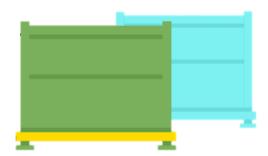


Image 4: Daimler-Truck-LC

14.3 Designation

In addition to the color, the designation of the load carriers has changed with the separation of the two companies. Deliveries to the GLC Germersheim (Mercedes-Benz) will continue in the familiar 4-digit load carriers.

Deliveries in racks or pallets to Daimler Truck plants, as well as to the GPC Halberstadt, must be made in the 6-digit load carriers.

Example:

Mercedes Benz Daimler Truck 2032 **20**2032

Exceptions to this rule are KLT. These are valid under the 4-digit designation as in the Mercedes-Benz AG.

For processes in Carry, it must be ensured that a T5 designation is added before each load carrier.

14.3.1 Replaced and Exchanged Load Carriers

For deliveries to the GPC Halberstadt, the previously used C-KLT have been replaced by R-KLT. The R-KLT differ only in the internal dimensions from the C-KLT. The external dimensions remain the same. If not observed, we will have to charge repacking costs.

C-KLT	R-KLT
3214	3215
4314	4315
4328	4329
6414	6415
6428	6429

Furthermore, it should be noted that individual base pallets and their corresponding lids have been replaced in terms of material and dimensions. Special load carriers have also been

partially replaced by standard load carriers. Details can be found in the packaging plan in the Carry-System

Example:

	Previously	New
Base Pallet	5009	205010
Lid	9041	209040

14.4 Ordering Process

Daimler Truck is opening a new Global Parts Center (GPC) at the Halberstadt location (Plant 963).

Address: Daimler-Truck-Straße 1, 38820 Halberstadt

In the future, after-sales business will be handled at this location, and required load carriers can be ordered. The need for load carriers can be found in the delivery schedules. The ordering of load carriers for Plant 963 is done through the PULL process, meaning that the order for Daimler Truck load carriers must be actively placed by the supplier for the Halberstadt location via the Daimler Truck Supplier Portal. Orders through other channels will not be accepted. There is no automatic supply of load carriers to the suppliers.

Registration Link: Home | Daimler Truck Supplier Portal

A detailed ordering guide should already be available to you. If not, please contact the following email address: <u>Leergutdispo_GPC@daimlertruck.com</u>

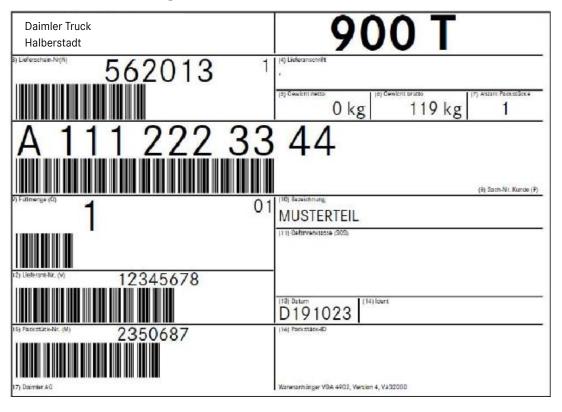
Note: Until the end of November 2025, there will be parallel operations with the previous location in Germersheim. For this, empty containers must be ordered separately. This ordering process is carried out as previously known.

15 Appendix: Templates/Examples, etc.

15.1 Packaging Data Sheet

(will be provided later)

15.2 VDA-Goods Tag



15.3 Table 1: Coding of Packaging Materials

Kunststoffe

Code-Nr.	Kürzel	Bezeichnung
A PET	PET	Polyethylenterephtalat
PE-HD	HDPE	Polyethylen hoher Dichte
∠ 03 P√C	PVC	Polyvinylchlorid
PE-LD	LDPE	Polyethylen niedriger Dichte
205 P.B	PP	Polypropylen
	PS	Polystyrol
		Papier/Pappe
Code-Nr.	Kürzel	Bezeichnung
20 PAP	РАР	Wellpappe
PAP	РАР	Sonstige Pappe
PAP	PAP	Papier

Metalle Code-Nr. Kürzel Bezeichnung				
	FE	Eisen/Stahl		
ALU ALU	ALU	Aluminium		
		Holzmaterialien		
Code-Nr.	Kürzel	Bezeichnung		
50 FOR	FOR	Holz		
51 FOR	FOR	Kork		
	-	Textilien		
Code-Nr.	Kürzel	Bezeichnung		
GO TEX	TEX	Baumwolle		
G1 TEX	TEX	Jute		
		Glas		
Code-Nr. Kürzel Bezeichnung		Bezeichnung		
€	GL	Farbloses Glas		
	GL	Grünes Glas		



GL

Braunes Glas

		Verbundstoffe	
Code-Nr. Kürzel		Bezeichnung	
80	c/*	Papier und Pappe/verschiedene Metalle	
81	C/*	Papier und Pappe/Kunststoff	
82	C/*	Papier und Pappe/Aluminium	
83	C/*	Papier und Pappe/Weißblech	
84	C/*	Papier und Pappe/Kunststoff/Aluminium	
85	C/*	Papier und Pappe/Kunststoff/Aluminium/Weißblech	
90	C/*	Kunststoff/Aluminium	
91	C/*	Kunststoff/Weißblech	
92	C/*	Kunststoff/verschiedene Metalle	
95	C/*	Glas/Kunststoff	
96	C/*	Glas/Aluminium	
97	C/*	Glas/Weißblech	
98	C/*	Glas/verschiedene Metalle	
* Abkürzung des Hauptbestandteils	Zeichen: angelehnt an DIN 6120	Quelle: https://www.verbraucherzentrale.de/wissen/lebensmittel/lebensmittelproduktion/recyclingcode das-bedeuten-die-symbole-auf-verpackungen-11941	

15.4 Authorization Form

DAIMLER TRUCK

PACKMITTEL-AUTORISIERUNGSFORMULAR

für die Nutzung von CI-Daten der Daimler Truck Druckvorlagen für Verpackungs- und Kennzeichnungsmaterial

Für Rückfragen: Verpackungsplanung_GPC@daimlertruck.com

Bitte nachfolgende Angaben ausfüllen und unterzeichnen				
1. Ich benötige die Druckdaten für (bitte ankreuzen):				
☐ Daimler Truck -Standardpackmittel ☐ Daimler Truck-F	PrePrint-Vorlage			
DAIMLER TRUCK				
☐ Etiketteninhalt (Daten) ☐ Truck-Parts Etik	ett			
Mercedes Borz. Trocks Original-felle/Ceprolife Qualitit A 123 456 78 99 MOSTORIA PROS. Stock Original Proc. Stock				
2. Anschrift Daimler Truck-Lieferant (kein Postfach)				
Firma	Ansprechpartner			
Straße,	PLZ/Ort			
Hausnummer Land	Daimler Truck-LiefNr.			
Telefonnummer	Telefax / E-Mail:			
3. Anschrift des Lieferanten für die Produktion des Verpackungsdruckes				
entspricht Daimler Truck AG Lieferant (Punkt 1) von uns beauftragter Lieferant/Druckerei				
Firma	Ansprechpartner			
Straße,	PLZ/Ort			
Hausnummer Land	Daimler Truck-LiefNr.			
Telefonnummer	Telefax / E-Mail			

4. Autorisierte Personen für die Erstellung der Druckunterlagen

Ansprechpartner	
Name, Vorname	E-Mail
Name, Vorname	E-Mail
Name, Vorname	E-Mail

5. Allgemeine Nutzungsbedingungen der Daimler Truck AG für Reproduktionsrechte

Die Daimler Truck Bild- und Wortmarken (Mercedes-Stern und Schriftzug Mercedes-Benz Trucks you can trust), sowie die markengeschützte Original-Teile Verpackung verkörpern Schutzrechte des Daimler Truck Konzerns.

Der Hersteller verpflichtet sich, das Daimler Truck Markenzeichen und das Daimler Truck Original- Teile Verpackungsdesign gemäß den Druckvorlagen und begleitenden Angaben (Größe und Farbe) zu produzieren und ausschließlich für den Zweck der Herstellung von Etiketten und Verpackungen für Daimler Truck Original-Teile und Zubehör zu verwenden.

Somit stellen jegliche unautorisierten Vervielfältigungen und Weitergaben an Dritte ein Verstoß gegen unsere Schutzrechte dar. Diese Verletzungen können sowohl straf- als auch zivilrechtliche Schritte nach sich ziehen.

6. Proofs, druck- und farbverbindliche pdf-Dateien

Korrekturabzüge und Andrucke sind an die Daimler Truck AG zu senden. Dort erfolgt die Freigabe an die Druckerei. Telefonisch aufgegebene Änderungen bedürfen der schriftlichen Bestätigung.

7. Reproduktionsunterlagen und Werkzeuge

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8. Konsequenzen bei Nichteinhaltung

- Umverpacken der Ware im GPC unter Belastung der anfallenden Kosten (Material und Personalkosten)
 - Zurücksenden der Ware inklusive Vernichtung der Verpackungen unter Belastung der anfallenden Kosten (Material und Personalkosten).

Werden Verpackungen und Nachdrucke, welche vom Hause Daimler Truck aufgrund Qualitätsmängel abgelehnt wurden, oder aus Überproduktionen stammen, dem Wirtschaftskreislauf zugeführt, werden automatisch sowohl zivil- als auch strafrechtliche Sanktionen, verbunden mit Schadensersatzansprüchen sowie Vertragsstrafen eingeleitet.

Hiermit bestätige ich die Richtigkeit der A und stimme den Nutzungsbedingungen zu.	5	Freigabe des Lieferanten durch Dalmier Truck AG	
Datum/Unterschrift	Firmenstempel	Datum/Unterschrift	