

Create Missing Posting Issue

Review Posting Documents

To report a missing booking, open the "Review Posting Documents" app.

Account Management and Complaints

Download
Statements



Error

Perform Inventory
Count



Error

Manage Packaging
Issues



Error

Review Posting
Documents



Error

Review Posting Documents

Click on "Create Missing Posting Issue" to create a claim for a missing booking.

Posting Documents (104)											Create Posting Difference Issue		Create Missing Posting Issue	Unmatch	Match			⌵
<input type="checkbox"/>	Posting Date	Material Code	Location Partner	Exchange Partner	Posting Quantity	Reference Issue Status	Document Date	Account Pos...	Delivery Note	Issue Status								
<input type="checkbox"/>																	>	
<input type="checkbox"/>																	>	
<input type="checkbox"/>																	>	
<input type="checkbox"/>																	>	

Fill in the ticket/claim

Enter all required information in the mandatory fields marked with a red asterisk (*).

The screenshot shows a web form for reviewing posting documents. The form is divided into two main sections: a top header section and a bottom 'Issues' section. The top section contains several input fields, some of which are marked with a red asterisk (*) to indicate they are mandatory. These fields include: 'Description' (with a dropdown menu showing 'Posting Missing'), 'Priority' (with a dropdown menu showing 'Medium'), 'Bill of Lading' (with a text input field), 'Transaction Type' (with a dropdown menu), 'Location Partner' (with a text input field and a small icon), 'Category' (with a dropdown menu showing 'Posting Missing'), 'Delivery Note' (with a text input field), 'Document Date' (with a text input field showing 'e.g. Dec 31, 2025' and a calendar icon), and 'Exchange Partner' (with a text input field and a small icon). The bottom section, titled 'Issues', contains a table with columns for 'Returnable Packaging Account', 'Material Code', 'Posting Quantity', 'Attachments', and 'Comments'. The 'Posting Quantity' column has a red box around it, and the 'Attachments' column has a red box around it. The 'Comments' column has a red box around it. At the bottom right of the form, there are two buttons: 'Create' and 'Discard'. Red lines connect the callout boxes to the corresponding fields in the form.

Mandatory Fields (marked with *):

- Description: *
- Priority: *
- Transaction Type: *
- Location Partner: *
- Category: *
- Delivery Note: *
- Document Date: *
- Exchange Partner: *

Issues Section:

Returnable Packaging Account	Material Code	Posting Quantity *	Attachments	Comments
<input type="checkbox"/>				

Buttons: Create, Discard

If necessary, comments can be added to provide additional information or explanations.

Enter the number of load carriers covered by this delivery note here.

The delivery note to be disputed must be uploaded as an attachment.

After filling in all the fields, click 'Create'.

Ticket Tracking

- ❶ Open the app “Manage packaging Issues” to get a complete overview of all tickets.

